CornellEngineering

Application for College Credit Earned While in High School

Instructions: Please verify that the following requirements are met before completing this form. If any of the criteria are not met, please do not complete the remainder of the form as credit will not be awarded.

To be eligible for transfer credit, all of the following criteria must be met:

1. The course was not used to fulfill high school graduation requirements;
2. Enrollment in the course was not offered to high school students only and was open to undergraduate degree-seeking students from the college/university where the course was taken;
3. The course was taught by a faculty member from the college or university where the coursework was taken.

Part I: Student And Course Information (To be completed by the student)

_____   _____   _____
Student Name   NetID   ID# (7-digit) *(if known)*

_____
College/University where credit was earned

_____   _____   _____
Course #   Course Title   Credit Hours

_____   _____   _____
Course #   Course Title   Credit Hours

If additional space is needed, please complete an additional form.

By signing below, I certify that the course(s) listed meets the requirements outlined above.

_____   _____
Student Signature   Date

Part II: High School Certification (To be completed by High School Guidance Counselor/Administrator)

I certify that the course(s) listed above was not used to fulfill high school graduation requirements (please leave blank if the course does not qualify).

_____   _____
Signature of School Official   Title

_____   _____
High School   Date

Part III: College/University Certification (To be completed by College/University Registrar's office where coursework was taken)

I certify that enrollment in the course was not offered to high school students only and was open to undergraduate degree-seeking students from this college/university, and that the course was taught by a faculty member from this institution (please leave blank if you cannot verify or if the course does not qualify).

_____   _____
Signature of School Official   Title

_____   _____
College/University   Date

Please return the completed form to the Engineering Advising office at adv_eng_forms@cornell.edu.